

SAULT COLLEGE OF APPLIED ARTS AND TECHNOLOGY

SAULT STE. MARIE, ONTARIO



Sault College

CICE COURSE OUTLINE

COURSE TITLE: Provincial Offences

CODE NO. : PFP401

SEMESTER: Fall

MODIFIED CODE: PFP0401

PROGRAM: Police Foundations Program

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MODIFIED BY: Velma Simon, Learning Specialist - CICE Program

DATE: SEPT 2007 **PREVIOUS OUTLINE DATED:** SEPT 2006

APPROVED:

	CHAIR, COMMUNITY SERVICES	DATE
TOTAL CREDITS:	3	

PREREQUISITE(S): None

HOURS/WEEK: 3

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I. COURSE DESCRIPTION:

The CICE students, with the assistance of a Learning Specialist will interpret and apply provincial Statutes. Police and Citizen authorities of arrest, search and seizure and specific offences will be examined. Knowledge and skills acquired in other Police Foundations courses will be utilized to facilitate understanding of this subject.

II. LEARNING OUTCOMES AND ELEMENTS OF THE PERFORMANCE:**In general, this course addresses the following Police Foundation Vocational Outcomes:**

Document, prepare, and assist in the presentation of court cases in compliance with criminal and provincial law, rules of evidence, and the Charter of Rights and Freedoms

Assess the use of police powers.

Initiate, promote, and facilitate partnerships to meet community policing and security needs.

Assess the relationship of policing services to other participants in the criminal justice system and other community service agencies.

Make sound decisions based on an evaluation of situations.

In general, this course addresses the following generic outcomes:

1. Communicate clearly, concisely, and correctly in the written, spoken, and visual form that fulfils the purpose and meets the needs of audiences.
2. Reframe information, ideas, and concepts using the narrative, visual, numerical, and symbolic representations which demonstrate understanding.

LEARNING ACTIVITIES

The CICE student who receives credit for this course will have the basic ability to:

- 1 Locate, interpret and apply Provincial Law to situations involving provisions and offences related to any of the Provincial Statutes discussed.
 - 1.1 Identify the provincial statute relevant to the situation;
 - 1.2 Locate the relevant sections of the appropriate statute;
 - 1.3 Interpret offences, punishment and definitions related to each provincial statute;
 - 1.4 Assess the application of provincial statutes;
 - 1.5 With assistance will complete documentation, as required by each statute or by the Provincial Offences Act.

- 2 Recognize and provide a basic explanation of the involvement of other agencies in the enforcement of Provincial Statutes.
 - 2.1 State the purpose of each of the Provincial Statutes;
 - 2.2 Identify which non police agencies are involved with each statute;
 - 2.3 Explain the role of these agencies in resolving problems

- 3 Organize information in a form that demonstrates synthesis
 - 3.1 Create visual representations of key concepts i.e.,
 - a) chart the arrest/apprehension authorities for the various statutes,
 - b) produce flow charts to graphically illustrate possible solutions
 - 3.2 Translate legal information into lay form.

III. TOPICS TO BE COVERED

Provincial Offences Act of Ontario
Liquor Licence Act of Ontario
Trespass to Property Act of Ontario
Tenant Protection Act
Mental Health Act of Ontario
Family Law Act
Children's Law Reform Act
Child and Family Services Act
Coroners Act
Dog Owner's Liability Act
The bolded Acts are essential and will be the focus areas for the CICE student.

LEARNING ACTIVITIES

1.0 Provincial Offences Act of Ontario (P.O.A.)

Upon successful completion of this unit, students will be able to:

- 1.1 Define terms as set out by the course instructor
- 1.2 State the Statute of Limitations contained within the Act
- 1.3 Discuss the methods of commencing provincial offence proceedings against an individual
- 1.4 State the time and penalty limitations for Part I and Part III Provincial Offence Notices
- 1.5 State the arrest and search authorities given to Peace Officers under the P.O.A.
- 1.6 Complete a Part I Provincial Offence Notice as per instructions
- 1.7 Given a scenario, determine what offence has been committed and complete either a Part I or Part III Provincial Offence Notice

2.0 Liquor Licence Act of Ontario (L.L.A.)

Upon successful completion of this unit, each student will be able to:

- 2.1 Define terms as set out by the course instructor
- 2.2 Locate sections of the LLA using the Table of Contents and the Index
- 2.3 State Peace officer arrest, search and seizure authorities contained in the LLA
- 2.4 Identify the facts in Issue for selected LLA offences
- 2.5 From a Scenario, students in a group will identify the offence and prosecute the LLA offence in a courtroom situation and will:
 - Meet with members of the group to discuss individual responsibilities
 - Submit a synopsis of their responsibilities for the assignment to the course instructor within one week
 - Prepare all appropriate paperwork required by the courts for the prosecution
 - Research similar cases and be familiar with pertinent case law
 - Utilize knowledge acquired in other Police Foundations courses and follow all legal requirements of an investigation, arrest (where applicable) and prosecution

3.0 Trespass to Property Act of Ontario (T.P.A)

Upon successful completion of this unit, students will be able to:

- 3.1 Define terms as set out by the course instructor
- 3.2 List the premises that do not require the posting of signs to prohibit entry
- 3.3 List the premises that require the posting of signs that prohibit entry, access or prohibit a certain activity
- 3.4 State the methods of giving notice to prohibit trespassing or to restrict an activity

- 3.5 From a Scenario, students in a group, will identify the offence and prosecute the offence in a courtroom situation and will:
- Meet with members of the group to discuss individual responsibilities
 - Submit a synopsis of their responsibilities for the assignment to the course instructor within one week
 - Prepare all appropriate paperwork required by the courts for the prosecution
 - Research similar cases and be familiar with pertinent case law
 - Utilize knowledge acquired in other LASA courses and follow all legal requirements of an investigation, arrest (where applicable) and prosecution

4.0 Tenant Protection Act

Upon successful completion of this unit, students will be able to:

- 4.1 Define terms as set out by the course instructor
- 4.2 State the purpose of security deposits
- 4.3 Identify common problems related to this Act
- 4.4 From a given Scenario, identify any offences associated with this act and list the facts in issue for those offences
- 4.5 State the major role of Police officers with respect to this Act
- 4.6 From a Scenario, students in a group will role-play a Landlord and tenant situation and will:
 - Meet with group members to discuss individual responsibilities
 - Submit a synopsis of their responsibilities within one week
 - Utilize crisis intervention techniques to defuse the situation
 - Provide appropriate remedy for the situation
 - Asses the scenario and make recommendations

5.0 Mental Health Act of Ontario (M.H.A.)

Upon successful completion of this unit, students will be able to:

- 5.1 Define terms as set out by the course instructor
- 5.2 State the Police officer authority for apprehending a person who is apparently suffering from a mental disorder
- 5.3 State other methods of bringing persons apparently suffering from a mental disorder to a place for assessment
- 5.4 State the Police officer authority for apprehending a person who is AWOL from a psychiatric facility

6.0 Family Law Act

- 6.1 Define terms as set out by the course instructor;
- 6.2 State the powers of arrest granted to police officers under this act;
- 6.3 Identify offences under this statute
- 6.4 Describe the use of the criminal harassment sections of the Criminal code in relation to occurrences under this Act;

6.5 Identify common problems associated with the application of this statute.

7.0 Children's Law Reform Act (CLRA)

Upon successful completion of this unit, students will be able to:

- 7.1 Define terms as set out by the course instructor;
- 7.2 State the powers of arrest granted to police officers under this act;
- 7.3 Identify offences under this statute
- 7.4 Discuss the Orders under this statute and the police role in their enforcement
- 7.5 Describe the entry and search provisions granted to Police under this statute

8.0 Child and Family Services Act (CFSA)

Upon successful completion of this unit, students will be able to:

- 8.1 Define terms as set out by the course instructor;
- 8.2 State a peace officer's authority as it applies to the commencing of child protection proceedings;
- 8.3 Describe peace officer authority with respect to:
 - bringing a child in need of protection to a place of safety (three Authorities);
 - the right of entry
 - dealing with a child under the age of twelve who has committed an offence;
 - the apprehension of a child who is awol from a place of open temporary detention;
 - the apprehension of young persons that are absent from custody;
- 8.4 Describe the options available to the police for dealing with children and young persons who are apprehended after being awol;
- 8.5 State the curfew for children as defined in part iii of this Act;
- 8.6 Locate and interpret offences dealing with child abuse and leaving children unattended;
- 8.7 Describe the obligations placed on citizens and professionals to report child abuse;
- 8.8 Describe the role of the Children's Aid Society in assisting the police with investigations under this Act;
- 8.9 From a Scenario, students in a group, will identify the offence and prosecute the offence in a courtroom situation and will:
 - Meet with members of the group to discuss individual responsibilities
 - Submit a synopsis of their responsibilities for the assignment to the course instructor within one week
 - Prepare all appropriate paperwork required by the courts for the prosecution
 - Research similar cases and be familiar with pertinent case law
 - Utilize knowledge acquired in other LASA courses and follow all legal requirements of an investigation, arrest (where applicable) and prosecution

- Present the Case in class (Mock Trial)
- Asses the case and make recommendations

9.0 Coroners Act

Upon successful completion of this unit, students will be able to:

- 9.1 List the five purposes of an inquest;
- 9.2 List the situations that require police officers to notify the coroner that a death has occurred;
- 9.3 Identify the locations, where a death occurs that requires police officers to notify the coroner;
- 9.4 Identify the duties of a constable in relation to the selection of a jury for an inquest;
- 9.5 State the methods of delivery of a summons to a juror or witness for an inquest;
- 9.6 Locate and interpret the offence of knowingly obstructing a coroner or person authorized by a coroner.

10. Dog Owner's Liability Act

Upon successful completion of this unit, the student will be able to:

- 10.1 Identify applicable libellous situations;
- 10.2 Identify proper procedures to commence proceedings under the Act;
- 10.3 Identify possible outcomes of court proceedings.

IV. REQUIRED STUDENT RESOURCES

Provincial Legislation

Available on line at - www.e-laws.gov.on.ca

V. EVALUATION PROCESS/GRADING SYSTEM:

Midterm	30
Assignment	15
Test	15
Final	40
Total	100%

Students are reminded that the Police Foundations Program makes no provision for re-writes. Students who miss tests for excused absences (illness accompanied by a doctor's note or compassionate) must notify the faculty in advance of any absence from a test.

The following semester grades will be assigned to students:

Grade	<u>Definition</u>	<u>Grade Point Equivalent</u>
A+	90 – 100%	4.00
A	80 – 89%	3.00
B	70 - 79%	2.00
C	60 - 69%	1.00
D (Fail)	50 – 59%	0.00
F (Fail)	49% and below	
CR (Credit)	Credit for diploma requirements has been awarded.	
S	Satisfactory achievement in field /clinical placement or non-graded subject area.	
U	Unsatisfactory achievement in field/clinical placement or non-graded subject area.	
X	A temporary grade limited to situations with extenuating circumstances giving a student additional time to complete the requirements for a course.	
NR	Grade not reported to Registrar's office.	
W	Student has withdrawn from the course without academic penalty.	

Note: For such reasons as program certification or program articulation, certain courses require minimums of greater than 50% and/or have mandatory components to achieve a passing grade.

Students enrolled in Police Foundations or Law and Security Administration will require a minimum of 60% (C) as a passing grade in each course.

It is also important to note, that the minimum overall GPA required in order to graduate from a Sault College program remains 2.0.

VI. SPECIAL NOTES:

Special Needs:

If you are a student with special needs (e.g. physical limitations, visual impairments, hearing impairments, or learning disabilities), you are encouraged to discuss required accommodations with your professor and/or the Special Needs office. Visit Room E1101 or call Extension 2703 so that support services can be arranged for you.

Retention of Course Outlines:

It is the responsibility of the student to retain all course outlines for possible future use in acquiring advanced standing at other postsecondary institutions.

Communication:

The College considers **WebCT/LMS** as the primary channel of communication for each course. Regularly checking this software platform is critical as it will keep you directly connected with faculty and current course information. Success in this course may be directly related to your willingness to take advantage of the **Learning Management System** communication tool.

Plagiarism:

Students should refer to the definition of “academic dishonesty” in *Student Code of Conduct*. Students who engage in academic dishonesty will receive an automatic failure for that submission and/or such other penalty, up to and including expulsion from the course/program, as may be decided by the professor/dean. In order to protect students from inadvertent plagiarism, to protect the copyright of the material referenced, and to credit the author of the material, it is the policy of the department to employ a documentation format for referencing source material.

Course Outline Amendments:

The professor reserves the right to change the information contained in this course outline depending on the needs of the learner and the availability of resources.

Substitute course information is available in the Registrar's office.

VII. PRIOR LEARNING ASSESSMENT:

Students who wish to apply for advanced credit in the course should consult the professor. Credit for prior learning will be given upon successful completion of a challenge exam or portfolio.

VIII. DIRECT CREDIT TRANSFERS:

Students who wish to apply for direct credit transfer (advanced standing) should obtain a direct credit transfer form from the Dean's secretary. Students will be required to provide a transcript and course outline related to the course in question.

CICE Modifications:**Preparation and Participation**

1. A Learning Specialist will attend class with the student(s) to assist with inclusion in the class and to take notes.
2. Students will receive support in and outside of the classroom (i.e. tutoring, assistance with homework and assignments, preparation for exams, tests and quizzes.)
3. Study notes will be geared to test content and style which will match with modified learning outcomes.
4. Although the Learning Specialist may not attend all classes with the student(s), support will always be available. When the Learning Specialist does attend classes he/she will remain as inconspicuous as possible.

A. Tests may be modified in the following ways:

1. Tests, which require essay answers, may be modified to short answers.
2. Short answer questions may be changed to multiple choice or the question may be simplified so the answer will reflect a basic understanding.
3. Tests, which use fill in the blank format, may be modified to include a few choices for each question, or a list of choices for all questions. This will allow the student to match or use visual clues.
4. Tests in the T/F or multiple choice format may be modified by rewording or clarifying statements into layman's or simplified terms. Multiple choice questions may have a reduced number of choices.

B. Tests will be written in CICE office with assistance from a Learning Specialist.***The Learning Specialist may:***

1. Read the test question to the student.
2. Paraphrase the test question without revealing any key words or definitions.
3. Transcribe the student's verbal answer.
4. Test length may be reduced and time allowed to complete test may be increased.

C. Assignments may be modified in the following ways:

1. Assignments may be modified by reducing the amount of information required while maintaining general concepts.
2. Some assignments may be eliminated depending on the number of assignments required in the particular course.

The Learning Specialist may:

1. Use a question/answer format instead of essay/research format
2. Propose a reduction in the number of references required for an assignment
3. Assist with groups to ensure that student comprehends his/her role within the group
4. Require an extension on due dates due to the fact that some students may require additional time to process information
5. Formally summarize articles and assigned readings to isolate main points for the student
6. Use questioning techniques and paraphrasing to assist in student comprehension of an assignment

D. Evaluation:

Is reflective of modified learning outcomes.